

ADVERT ID 130245

General

Dublin Cemeteries Trust

Glasnevin Cemetery Finglas Road Dublin Dublin 11
<https://www.DCTrust.ie>



MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Wed Nov 20 2019 17:28:16
Application Closing Date: Thu Dec 19 2019
Status of Post: Part-Time
Number of Vacancies: 1

POST DETAILS

Title: Education Assistant - Glasnevin Cemetery Museum
Description: Glasnevin Trust Museum is currently recruiting for the role of Education Assistant. This is a part-time role 5 days per week Monday - Friday (20 hours) on a six month contract. January 2020 - June 2020

The core duties are to assist the Education Department prepare for and deliver their schools education programme. They will assist with the bookings of the events and on the day tour guiding and workshops. The successful candidate will liaise with teachers to co-ordinate the schools visits and following on to evaluate the programme reporting on the visit. They will perform other administration duties in relation to the education report as directed by the Education department and liaise with other staff members to ensure that each visit is communicated to the members of the broader Trust.

The ideal candidate will have experience of working with school students and ideally a degree in History. They will have excellent communication skills and are available to work from January 2020 to June 2020. Irish language competency is an advantage

APPLICATION REQUIREMENTS

- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Apply To:	Anne Trebett Glasnevin Trust Old Finglas Road Glasnevin Dublin 11
County:	Dublin
Postal District:	Dublin 11
Enquiries To:	atrebett@glasnevintrust.ie 01 8826500
Website:	https://www.DCTrust.ie

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