ADVERT ID 128631

General

Ormonde College of Further Education

Ormonde Road Kilkenny

MAIN DETAILS

Status:	Deactivated
Level:	Higher & Further Education
Date Posted:	Wed Oct 9 2019 14:46:54
Application Closing Date:	Fri Oct 18 2019
Commencement Date:	Mon Oct 21 2019
Status of Post:	Temporary
Number of Vacancies:	1

POST DETAILS

Title:
Teacher of Office Administration/Business Studies

Description:
Applications are invited for the post of Teacher of Office Administration/Business Studies - Specific Purpose Contract covering Maternity Leave – 9.32 hours per week approx.

Information and Administration – 2.66 hours per week approx. Reception and Frontline Office Skills – 2 hours per week approx. Payroll (Manual and Computerised) - 2 hours per week approx. Book Keeping (Manual and Computerised) – 2.66 hours per week approx.

Please note closing date is Friday, 18 October 2019 (12 noon)

Application Form for the above position may be found on our website www.kcetb.ie Please submit 2 copies of completed application form along with letter of Teaching Council Registration and Teaching Council Garda Vetting Letter

APPLICATION REQUIREMENTS

- Application Form

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Apply To:	Human Resources Department Kilkenny and Carlow Education and Training Board Seville Lodge Callan Road Kilkenny
County:	Kilkenny
Enquiries To:	infokk@kcetb.ie

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