

ID FÃ©GRA 127248

## RÃ©naÃ© / RiarthÃ©ir

## Tallaght Community School

Balrothery Estate Tallaght Dublin 24 D24 X759  
<https://www.tallaghtcs.ie>



## PRÃ©OMHSHONRAÃ©

StÃ©idas:	DÃ©ghnÃ©mhaithe
LeibhÃ©al:	Iarbhunscoil
DÃ©ta PostÃ©ilte:	CÃ©ad MFÃ©mh 4 2019
SpriocdhÃ©ta le haghaidh Iarratas:	CÃ©ad MFÃ©mh 18 2019
DÃ©ta Tosaithe:	MÃ©irt DFÃ©mh 1 2019
StÃ©idas an Phoist:	Buan
LÃ©on na bhFolÃ©ntas:	1
LÃ©on uaireanta sa tseachtain:	43.25

## SONRAÃ© SCOILE

CineÃ©il Scoile:	Pobalscoil
StruchtÃ©r na Scoile:	Comhoideachas
Rolla Reatha:	841
Scoil Droichead:	TÃ©

## SONRAÃ© AN PHOIST

## Eolas Breise:

This is a Clerical Officer post Grade III. Only suitably qualified applicants should apply. Applicants must have a minimum of 5 years experience in secretarial/administrative capacity, have excellent organisational skills, a high level of ICT literacy, experience in handling finance/payroll and excellent interpersonal skills. A letter of application, with CV and two references should be forwarded to The Secretary, Board of Management, Tallaght Community School, Balrothery, Tallaght D24 X759. Closing date for applications 18th September 2019 at 12 noon. Appointment to this position is subject to satisfactory reference checking, satisfactory certificate of health from doctor and satisfactory evidence of age and Garda Vetting outcome.

## RIACHTANAIS IARRATAIS

- Litir Iarratais
- TagairtÃ© (scrÃ©ofa)
- CV (CeanglÃ©ir Neamhcheangailte/SleamhnÃ©in)

## Is fÃ©idir iarratais a chur isteach trÃ©

- Litir

FÃ©ilte roimh cheisteanna ar an nguthÃ©in

#### CUIR IARRATAS ISTEACH AR AN bhFOLÁNTAS SEO

**Uimhir Rolla:** 91335U  
**Cuir Iarratas Chuig:** Balrothery Estate  
Tallaght  
Dublin 24  
D24 X759  
**Contae:** Baile Átha Cliath  
**Ceantar Poist:** Dublin 24  
**Ceisteanna Chuig:** [office@tallaghtcs.ie](mailto:office@tallaghtcs.ie)  
(01) 4515566  
**Suíomh Grádasáin:** <https://www.tallaghtcs.ie>

Is ag IPPN atá an cáipcheart i dtaca leis an fhaisnéis san fhágá seo agus dá anann IPPN á a cheadú le haghaidh áisíde ag cuardaitheoir post amháin. Níl fíidir an fhaisnéis atá ann a áosláil, a chéipeáil ná a áisid chun críocha ar bith eile, lena n-áirítear a macasamhlá ar shuíomhanna grádasáin earcaíochta agus fáilgráíochta eile, gan cead sainráite i scrábhinn a fháil roimh ról á IPPN.