

ADVERT ID 127099

General

Ormonde College of Further Education

Ormonde Road Kilkenny

MAIN DETAILS

Status:	Deactivated
Level:	Higher & Further Education
Date Posted:	Mon Sep 2 2019
Application Closing Date:	Wed Sep 18 2019
Commencement Date:	Mon Oct 7 2019
Status of Post:	Temporary
Number of Vacancies:	1

POST DETAILS

Title:

Business Studies Teacher

Description:

Applications are invited for the post of Business Studies Teacher - Specific Purpose Contract covering Maternity Leave - 15.98 hours per week approx.

QQI Level 5

Reception and Frontline Office Skills – 2 hours per week approx., Database Methods – 2 hours per week approx.,

Leisure Facility Administration – 2 hours per week approx., Payroll (Manual and Computerised) - 2 hours per week approx., Book Keeping (Manual and Computerised) – 2.66 hours per week approx.,

Word Processing – 2.66 hours per week approx.,

Information and Administration – 2 hours per week approx.,

IT Skills (QQI Level 4) – 0.66 hours per week approx.,

Please note closing date is Wednesday, 18 September 2019 (12 noon)

Application Form for the above position may be found on our website www.kcetb.ie Please submit 2 copies of completed application form along with letter of Teaching Council Registration and Teaching Council Garda Vetting Letter

APPLICATION REQUIREMENTS

- Application Form

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Apply To: Human Resources Department
Kilkenny and Carlow Education and Training Board
Seville Lodge
Callan Road
Kilkenny

County: Kilkenny

Enquiries To: infokk@kcetb.ie

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