

ADVERT ID 122581

Deputy Principal

Scoil Oilibheir Naofa

Coast road, Bettystown Bettystown A92 H762
<https://bettystownschool.ie>

MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Fri Jun 14 2019
Application Closing Date: Mon Jul 1 2019
Commencement Date: Thu Aug 29 2019
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Junior School
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 27
Current Enrolment: 360
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

NOTICE OF VACANCY FOR DEPUTY PRINCIPAL

The Board of Management of Scoil Oilibhéir Naofa hereby gives notice of a vacancy for Deputy Principal.

Scoil Oilibheir Naofa is a Junior school which has 16 mainstream classes and 2 ASD classes.

The appointee will become part of the leadership and management team of the school.

The roles and responsibilities for this post will relate to each of the four domains as specified in circular 0070/2018.

The roles and responsibilities are subject to review and change according to the Procedures set to in Circular 0070/2018.

DOMAIN ONE: Leading Teaching and Learning

- Co-ordination of Special Education Needs (SEN) provision in the school

The above to include

- Co-ordination of Special Education Needs (SEN) provision in the school.

The above to include:

- The identification of pupils for supplementary teaching, ensuring that support is focused on pupils with the greatest need
- Allocation of SEN team members to pupils/class levels
- Co-ordinating the caseload and timetable of the SEN's

- Allocating and co-ordinating the caseloads and timetables of the SNA's
- Co-ordinating bi-annual IEP meetings for the SET team
- Applying to the NCSE for Assistive Technology, SNA support and liaising with the SENO as appropriate.
- Liaising with our NEPS psychologist and other support agencies and professionals that work with our pupils
- Overseeing the development, completion, implementation and review of Pupils Support Plans to include gathering, filing and storage of same

DOMAIN TWO: Managing the Organisation

- Assist, advise and support the principal in relation to the day-to-day organisation and management of the school.
- Deputise for the principal in the event of his absence or unavailability.
- Assist the principal in monitoring and reviewing the Child Safeguarding Statement and Risk Assessment.
- Act as the DDLP in all matters of Child Protection and Safeguarding.

DOMAIN 3: Leading School Development

- Co-ordinate the ongoing work of the 'In-School Management Team' (holders of AP1 and AP2 posts).
- Advise and support the principal in auditing and reviewing the current duties of post holders within the school.

DOMAIN 4: Developing Leadership Capacity

- Assist the principal in the promotion of targeted in-house and external continuous professional development opportunities for staff, thus contributing to their professional growth and also ensuring that the strategic needs of the school are being met.
- Support and facilitate staff to lead and take on new initiatives and projects.

Applications by post only. Closing date for applications is the 1st July, 2019.
Please complete the application form for Deputy Principal (attached).
Please write 'Deputy Principal Application' on envelope.

As Scoil Oilibhéir Naofa is a school with a Catholic ethos, please provide a copy of your Certificate to teach Religious education.

Canvassing will disqualify.

APPLICATION REQUIREMENTS

- Teaching Council Registration

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 20216L
Apply To: Chairperson,
 Scoil Oilibhéir Naofa
 Coast road, Bettystown
 Bettystown
 A92 H762
County: Meath
Enquiries To: principal@bettystownschool.ie
 041 9887431
Website: <https://bettystownschool.ie>
Further Information: <https://www.bettystownschool.ie>
Application Form: [Deputy Principal Application Form.pdf](#)

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