

ADVERT ID 115336

## General

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### BIMM Dublin

62-64 Francis Street Dublin  
<https://www.BIMM.co.uk>



### MAIN DETAILS

**Status:** Deactivated  
**Level:** Higher & Further Education  
**Date Posted:** Tue Feb 5 2019 15:46:05  
**Application Closing Date:** Mon Feb 18 2019  
**Status of Post:** Permanent  
**Number of Vacancies:** 1

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### POST DETAILS

**Title:** Estates and Facilities Assistant  
**Description:** Contractual hours: 37.5 hours per week within 8.30am and 8.30pm, Monday to Friday. This post requires flexible working hours in College or at BIMM related venues, to include some weekend work, depending on the nature of BIMM business/events.

#### About BIMM Institute

BIMM, The British and Irish Modern Music Institute, has colleges in eight cities where music matters most – London, Berlin, Dublin, Brighton, Manchester, Bristol, Hamburg and Birmingham – and is proud to be the largest and leading provider of contemporary music education in Europe.

Our eight BIMM colleges have over 50 years' experience between them in helping students launch successful careers in the music industry.

We offer a broad range of Higher and Further Education music courses – including BA Honours Degrees, nationally accredited Diplomas and Postgraduate Teaching Certificates. Our professional highly vocational and real-world courses include studies in guitar, bass, drums, vocals, song writing, music production, music business, music journalism and event management.

#### Person Specification

The post holder will have a key role in assisting the Head of Estates and Facilities to support all aspects of the work of BIMM Institute Dublin, including all teaching delivery and events support, whether the events are in-house or held externally.

The post holder will work with the BIMM Institute Dublin Head of Estates and Facilities to ensure the appropriateness, quality and safety of the college environment, with particular responsibility for the Francis Street and the Coombe buildings.

This will include but is not limited to: preparing the teaching and learning environment and all associated equipment for classes including FOH mixing desks, backline equipment, monitoring general maintenance; remaining up-to date with Health & Safety legislation and working to ensure the college and patrons adhere to this; security of the site, monitoring cleaning contractors, undertaking additional cleaning work as required hygiene and maintenance work as required.

#### Essential Criteria for Applicant

- Ability to set up and maintain PA equipment
- Experience, knowledge and ability to do live front of house

sound

- Experience of setting up backline and musical instruments
- A very good level of computer/ IT literacy
- Health & Safety awareness
- Proven ability to work alone or as part of a team
- Experience with cameras/photography
- Building construction/maintenance experience
- Good time management and prioritising skills

#### APPLICATION REQUIREMENTS

- Application Form
- Curriculum Vitae
- Covering Letter

Applications may be submitted by

- External Application Form

#### APPLY TO THIS JOB VACANCY

**Apply To:**

**County:** Dublin

**Postal District:** Dublin 8

**Enquiries To:** [careers@bimm.co.uk](mailto:careers@bimm.co.uk)

**Website:** <https://www.BIMM.co.uk>

**Further Information:** <https://bit.ly/2S7YcZL>

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