

ADVERT ID 115276

General

Central Remedial Clinic

Vernon Avenue Clontarf D03R973

<https://www.crc.ie>

MAIN DETAILS

Status:	Deactivated
Level:	Other Education
Date Posted:	Fri Feb 1 2019
Application Closing Date:	Wed Feb 13 2019
Commencement Date:	Mon Mar 4 2019
Status of Post:	Part-Time
Number of Vacancies:	1

POST DETAILS

Title:

Career Guidance Counsellor

Description:

Career Guidance Counsellor – Pobal Ability Funded Programme - Pathways to Further Education & Employment - CRC Adult Services

Three year fixed term contract, term time, based on school calendar, 20hours per week.

Flexibility to work evenings and weekends is essential as services will be delivered in line with the needs of the students attending the programme. Applications for flexible hours will be considered.

This role is very closely aligned to the delivery of New Directions and the Interim Standards. The Career Guidance Counsellor will report to the Head of Adult Services and Ability Programme Manager. This post is based in CRC Schools Clontarf, Clondalkin and Colaiste Ide Finglas. The post holder may have to travel to other sites.

The Career Guidance Counsellor will:

- Establish a Career Guidance Service in the CRC Schools.
- Provide Guidance Counselling for students and their families to make positive transitions.
- Support the students on an individual and group basis to develop career path plans and work experience programmes for the students on the Pobal Ability funded programmes, both in the CRC Schools and Colaiste Ide
- Work with Students, Colaiste Ide Staff and Ability Programme Liaison Officers in supporting students with pathways to employment
- Assist with producing appropriate CV's for each student
- Develop and deliver tailored education modules on Career Guidance and Employment and provide counselling supports to all students when needed.
- Network and maintain contacts with local employers
- Liaise with other Disability Organisations and Colleges in supporting students.
- Assist with Student referrals to the HSE when required.
- Provide one to one support for Adult Services clients on occasion.

The successful candidate must be familiar with all relevant national policies and also have;

- A minimum of a QQI Level 8 degree with a qualification in Career Guidance Counselling
- One years' experience of working as a Career Guidance Officer/Counsellor
- Experience offering counselling services to young people and adults
- Experience of working with Children or Adults with disabilities
- Experience in advocacy
- An awareness of New Directions and experience of providing a rights-based approach to service provision with knowledge of Safeguarding Vulnerable Persons or Child Protection policies
- Experience of devising and delivering career guidance education with a focus on participation and self-empowerment

- Flexible, versatile person capable of building relationships with disability groups and employers, a track record of meeting tight deadlines, excellent project management, report writing and communication skills

Informal enquiries to Sinead Drew, Programme Manager tel 087-1962735. Salary scale, Clerical Grade V. Applicants must demonstrate in their CV and supporting documentation how they meet the above criteria as short-listing will apply. Full job specification available on request. Please forward a letter of application CRC08/19 with a full CV to; Human Resources Department, Central Remedial Clinic, Vernon Avenue, Clontarf, Dublin 3. Telephone 8542200, Fax 8542358 or email recruit@crc.ie. Applications must be received on or before 5pm, Wednesday 13th of February 2019. Start date flexible.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Apply To:	Vernon Avenue Clontarf D03R973
County:	Dublin
Postal District:	Dublin 3
Enquiries To:	recruit@crc.ie +353-1-8542200
Website:	https://www.crc.ie

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