

ADVERT ID 107639 \*

## Secretary

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### Goleen National School

FAO: Rev. Fr. Alan O'Leary (Chairperson, Board of Management) Address: Parochial House, Meenvane, Schull, Co. Cork  
<https://goleenns.com>

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#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Fri Jul 6 2018 15:57:49  
**Application Closing Date:** Mon Jul 23 2018  
**Commencement Date:** Mon Sep 3 2018  
**Status of Post:** Part-Time  
**Number of Vacancies:** 1

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#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total number of staff:** 3  
**Current Enrolment:** 40

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#### POST DETAILS

**Additional Information:** This position is for two days weekly.  
Please mark postal applications 'Secretary Position'.  
Please provide three copies of your CV.  
Please provide evidence of Garda Vetting.  
Please enclose copies of qualifications / professional accreditations.

#### APPLICATION REQUIREMENTS

- CV (Bound)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees

Applications may be submitted by

- Post

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 05656G  
**Apply To:** FAO: Rev. Fr. Alan O'Leary (Chairperson, Board of Management)  
Address: Parochial House, Meenvane, Schull, Co. Cork  
**County:** Cork  
**Email Address:** [mgoleenns@gmail.com](mailto:mgoleenns@gmail.com)  
**Phone:**  
**Website:** <https://goleenns.com>

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