

ADVERT ID 1 \*

## General

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### Society of St. Vincent de Paul Ozanam House Resource Centre

53. Mountjoy Square West, Dublin 1

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#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Other Education  
**Date Posted:** Tue Dec 22 2009  
**Application Closing Date:** Wed Dec 22 2010  
**Commencement Date:** Fri Jan 1 2010  
**Status of Post:** Other  
**Number of Vacancies:** 1

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#### POST DETAILS

**Title:**  
Tutor Computer Department  
**Description:**  
Tutor Computer Department  
Volunteer

Commitment: Minimum Six months

Hours: 90 minutes classes; Morning, Afternoon or Evening; Monday to Friday.

The aim of the Computer Centre is to provide individuals with computer skills, from introductory level to advanced, in a format which is easily understood by course participants. Our courses run during the day, morning and afternoon and also in the evening. Class size is small, we cater for eight students per class and this affords the opportunity of a more personal learning experience.

All of our programmes offer an opportunity for students to develop more confidence in themselves and in their skills as well as an improved sense of self worth through a better understanding of computers and general IT. Programs offered in the Training Centre range from introduction and beginners classes moving towards advanced computer application courses.

**Training Provided**  
Induction training provided for the computer centre on practices and procedures, structures, curriculum and materials used in the classes.

**Skills Required:**  
Excellent IT Skills  
Teacher training an advantage but not necessary  
Good communication and people skills  
Understanding of community development

#### APPLICATION REQUIREMENTS

- Referees (name, role, contact no.)

Applications may be submitted by

- Email
- Post
- Fax
- Telephone

**APPLY TO THIS JOB VACANCY**

**Apply To:** 53. Mountjoy Square West,  
Dublin 1  
**County:** Dublin  
**Email Address:** [ozanamadmin@iol.ie](mailto:ozanamadmin@iol.ie)  
**Phone:**

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