



Kinia is an education focused non-profit, charity and social enterprise (*formerly* Camara Ireland, TechSpace and the Ireland focused programmes of Suas Educational Development). Collectively we are grounded in the belief that education is a key driver to increased equality and opportunity for children and young people. We want to make sure future focused skills and learning opportunities are available for all children and young people.

We believe that by working collaboratively we can best realise that vision.

See more information about us: <https://kinia.ie/>

We are expanding and looking for an enthusiastic team member to join us and work primarily with educators to develop a creative digital learning environment. This role has a primary focus of working with schools and teachers and will also work in the youth sector.

**Role:** Digital Learning Project Officer

**Location:** The Guinness Enterprise Centre, Dublin 8. We have flexible and remote working options.

**Contract:** Full-time contract

### **Responsibilities**

The successful candidate will work as part of a team to ensure a range of deliverables are achieved across our project and social enterprise activities including:

#### Project Management

- Plan and deliver professional development opportunities and events
- Deliver our services and products to organisations across the education sector
- Design new programmes in response to emerging needs
- Collect and monitor feedback from participants to ensure a high standards are maintained

#### Stakeholder Engagement

- Manage relationships with education practitioners and organisations
- Quality monitoring of the project with teachers, youth workers, volunteers and young people

#### Research & Development

- Engage in continued professional development to stay current with developments in the technology sector

- Keep a watching brief on emerging technologies and develop proposals and opportunities to innovate

#### Marketing & Communication

- Seek speaking opportunities at relevant events
- Contribute content to organisational platforms

### **Requirements**

#### **Essential:**

- 3rd Level qualification in education
- Primary and/or Post-Primary Classroom Teaching experience
- Understanding of current Education Policy and Strategy in Ireland
- Experienced facilitator of creative digital approaches to learning.

#### **Desirable**

- Experience of working collaborative with peer networks
- Experience in project management
- Accreditation educational software

### **Skills and Competencies**

- Self-motivated with excellent organisational skills
- Strong technical skills across digital equipment, tools and creative softwares.
- Creative thinker and problem solver with the ability to be resourceful, think quickly, work flexibly, adapt to changing situations
- Strong attention to detail.
- Excellent communication skills with confidence to initiate in person contact with educators to build a community of digital youth work practitioners.
- Foster strong relationships with external funders and partners.
- Excellent organisational, time management and interpersonal skills.
- Comfortable working with colleagues remotely located.

### **Additional Information**

- A full, clean driver's licence is preferable as the role will involve travel when restrictions lift
- Garda Vetting is required for this role
- The role is based at Camara Ireland's Dublin office in Guinness Enterprise Centre, Dublin 8
- Salary €34,000 - €36,000 per annum

### **Who Should Apply?**

You are an enthusiastic professional with a background in teaching and a drive to inspire others and work collaboratively. You'd like to work with a dynamic team with a collective mission to create equality of opportunity for all young people. You're excited by the potential of technology in education.

### **How to Apply**

- Please submit a CV and cover letter to [careers@kinia.ie](mailto:careers@kinia.ie)

