

APPLICATION FORM FOR TEACHING POSTS

Applicant's Name	
Position applied for	

Roll Number	
Chairperson	
School	
Address	
County	

Please Note:

1. The application form must be sent to the Chairperson's address provided in the advertisement
2. Please submit three copies of this application form
3. The completed form must arrive to the Chairperson's address on or before the date and time as specified in the advertisement
4. This form may be completed electronically or in handwriting using black ink. It must be signed and submitted to the Chairperson in **hard copy** only.
5. Canvassing will disqualify.
6. **DO NOT**
 - a. Enclose a separate letter of application
 - b. Send a Curriculum Vitae with this form. You may be asked to provide a CV at a later stage of the recruitment process
 - c. Enclose any certificates with this form. The successful candidate may be required to present original documents in relation to Teaching/other Qualifications prior to appointment

For official use only	Received By:	Date:	Time:
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PERSONAL DETAILS			
Name			
Home Address	Mobile Telephone No.		
	Home Telephone No.		
	PPS No.		
	Teaching Council Registration Number		
E-mail Address	<i>Please print clearly</i>		

TEACHING EXPERIENCE - MOST RECENT FIRST *IF NEWLY QUALIFIED SEE BELOW			
School Name	Address	Position held	Dates
			From To
			From To
			From To

*IF NEWLY QUALIFIED PLEASE INSERT TEACHING PRACTICE GRADES – MOST RECENT FIRST				
School Name	Address	Class taught	Dates	Grade
			From To	
			From To	
			From To	

POST(S) OF RESPONSIBILITY – MOST RECENT FIRST			
School Name	Address	Position Held	Dates
			From To
			From To
			From To

EDUCATION QUALIFICATIONS – MOST RECENT FIRST

INCLUDE UNDER GRADUATE & POST-GRADUATE QUALIFICATIONS. THE SUCCESSFUL CANDIDATE MAY BE ASKED TO PRESENT ORIGINAL DOCUMENTS

Qualification	Awarding University, College or Institute	Length of course	Year of Award

QUALIFICATION TO TEACH RELIGION - IF APPLICABLE:

College(s)	Qualification and year	Modules studied

OTHER RELEVANT, NON-ACCREDITED COURSES – MOST RECENT FIRST:

OTHER RELEVANT EMPLOYMENT EXPERIENCE - MOST RECENT FIRST

Employer/Project	Position	Duties	Dates
			From To
			From To
			From To

AREAS OF SPECIAL INTEREST – CURRICULAR /OTHER	
Area	Expertise/Experience

PLEASE INDICATE HOW YOU CAN CONTRIBUTE TO THE ETHOS OF THIS SCHOOL
NOT MORE THAN 150 WORDS

ADDITIONAL INFORMATION (NOT ALREADY MENTIONED) TO SUPPORT YOUR APPLICATION.
NOT MORE THAN 150 WORDS

Please Note:

1. Please include at least one referee who knows you in a professional capacity
2. Please include at least one referee who knows you in a personal capacity
3. Close relatives and friends should not be listed as referees
4. As it is probable that referees will have to be contacted outside of school times, it is crucial that phone numbers at which referees can be contacted (three if possible) are given.

NAMES & CONTACT DETAILS OF REFEREES			
Referee 1 (professional)		Referee 2 (personal)	
Name		Name	
Role		Role	
Address		Address	
Work Tel Number:		Work Tel Number:	
Home Tel Number:		Home Tel Number:	
Mobile Tel Number:		Mobile Tel Number:	
Referee 3		Referee 4	
Name		Name	
Role		Role	
Address		Address	
Work Tel Number:		Work Tel Number:	
Home Tel Number:		Home Tel Number:	
Mobile Tel Number:		Mobile Tel Number:	

Signature _____

Date _____