

Sandymount Park ETSS

1. Ensure that you complete ALL sections of this form in full.
2. Once completed, save the form in Word format using your main teaching subject and name as the new file name – e.g. Maths Jane Murphy
3. Email the form as an attachment to recruitment@sandymountparketss.ie In the Subject Box of your email please type the subject you are applying for. Postal applications will not be considered.
4. You should receive a brief acknowledgement by email within 48 hours. If you do not, please contact the school immediately at info@sandymountparketss.ie. Also, check your junk mail or spam folder. Due to the volume of applications, only shortlisted candidates will receive further contact.
5. The information that you provide on this form will be handled and stored in accordance with current Data Protection legislation. Except for the successful candidate, all records from the recruitment process will be held electronically for six months, after which time they will be permanently deleted.
6. Your application will be assessed on the information you submit on the official application form. Please ensure all sections are completed fully and accurately, giving clear evidence of qualifications, skills and experience.
7. No late applications will be accepted.



Teaching Position(s) Applied for:	
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Section A: Applicant Details

Name	Title	First Name	Surname
Teaching Council Registration Number			
Date of Registration			
Registered Subjects			
Address	Home		Correspondence Address <i>(if different)</i>
Telephone Number	Home		Mobile
E-mail Address			
Are there any restrictions regarding your employment?			Yes <input type="checkbox"/>
			No <input type="checkbox"/>
(if you answer yes, please provided details on a page titled "Other Information")			
Present Position/Job Title			
Employer Address			

Section B: Educational Details

Secondary School

Leaving Cert Year		School Attended	
Subject		Grade	Higher/Ordinary

Primary Degree

University / Institute / College					
Degree Title					
Award/Grade		Year of Entry		Year Qualified	
First Year Subjects			Final Year Subjects		

H.Dip.Ed. / PGCE / Equivalent

University / Institute / College		Year of Entry	
Award/Grade		Teaching Practice Grade	



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Postgraduate Qualifications

University / Institute / College					
Award Title					
Award/Grade		Year of Entry		Year Qualified	

University / Institute / College					
Award Title					
Award/Grade		Year of Entry		Year Qualified	

Other Qualifications

University / Institute / College					
Award Title					
Award/Grade		Year of Entry		Year Qualified	

University / Institute / College					
Award Title					
Award/Grade		Year of Entry		Year Qualified	

In-service Courses/Training

In-service Training Course	Length of Course	Year



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Section C: Employment Record

Teaching Experience

Please begin with your present or more recent employment

Name & Address of School	Date		Contract Type	Hours per Week	Subjects Taught	
	To	From				

Note:

T/P = Teaching practice P/T = Part-time PRPT = Pro-rata Part-time
TWT = Temporary Wholetime CID = Contract of Indefinite Duration PWT = Permanent Whole-time

Subjects and Levels

Subject Details <i>(Please specify subjects taught during last 3 years only – tick as appropriate and indicate length of time)</i>		LC (H)	LC (O)	JC (H)	JC (O)	LCA	TY	SEN	JSCP	Team Teaching
Subject 1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>										
Subject 2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>										
Subject 3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>										



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Posts of Responsibility

Posts of Responsibility	Formal/ Informal	Dates	Duties

Extra/Co-Curricular Involvement

Activity	Details

Non-teaching Experience

Name & Address of Employer	Position Held	Dates	Duties



Section D: Supporting Statement

Maximum 250 words per section

1. Please give a short summary of your teaching experience and explain your approach to learning & teaching.

2. Outline your understanding of how iPads and O365 may be utilised to enhance learning & teaching in Sandymount Park ETSS.



3. Outline your approach to classroom and relationship management and how it supports quality learning & teaching.

4. Outline details of extra-curricular and/or co-curricular activities in which you are or have been involved. Describe the activities you would like to lead in Sandymount Park ETSS.



5. What is your understanding of the ethos of Sandymount Park ETSS? How do you see yourself supporting the school to embed this ethos?

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Section E: References

Please provide names, addresses and position/occupation of two people (other than relatives or friends) with knowledge of you and your work from whom a professional reference can be sought. One should be your current or most recent employer.

Please note: your referees may be contacted without further communication with you and prior to selection interview if shortlisted for interview.

Referee 1 (Current Employer if applicable)			
Name		Position	
Telephone		Address	
Email			

Referee 2			
Name		Position	
Telephone		Address	
Email			



Section F: Declaration

If this section is not completed, your application will not be considered.

Guidelines

F.1 I have read the *Guidelines for Completing the Teaching Position Application Form*. I understand that I will receive an email confirmation within 48 hours of submitting this application and that it is my responsibility to keep this proof of application or to contact the school if it isn't received.

Yes No

Child Protection

F.2 Have you ever been investigated by the Gardai, HSE or an employer in relation to substantiated complaints made concerning your treatment of children?

Yes No

F.3 Have you ever been the subject of any allegation of criminal conduct or wrongdoing towards a minor?

Yes No

F.4 Are you aware of any material circumstance in respect of your own conduct which touched/touches on the welfare of a minor?

Yes No

In the event of your being recommended for appointment to this position the Board of Management is obliged to comply with the terms of current Child Protection legislation and procedures. The Board of Management's policy is that all newly appointed teachers and support staff will be vetted and that the outcome of the vetting will be considered in the light of the School's vetting policy. This applies irrespective of whether the individual has been previously vetted or not.



Authenticity of this application

F.5 I certify that the information provided herewith is true and correct.

Yes No

F.6 I understand that should any of the information provided in this application be found to be false or inaccurate in any material way, the Board of Management reserves the right to disqualify this application or withdraw any offer of employment made. I also note that if the Board of Management finds in the future, that I have made an incomplete or inaccurate disclosure, I may face disciplinary action, up to and including dismissal.

Yes No

Signed

Date

Completed applications forms should be emailed to: recruitment@sandymountparketss.ie

PLEASE NOTE: If you are awaiting confirmation of registration with the Teaching Council, please insert "Pending" in the Teacher Registration Number section of this application form. Any offer of employment will be conditional on registration with the Teaching Council and subject to the satisfactory outcome of the Garda vetting process.

All posts are subject to meeting the needs of the school, approval by the Department of Education and Skills and the Directors of Redeployment agreeing to the posts being filled following completion of the 2019 scheme.