



**Santa Sabina Dominican College
Sutton
Dublin 13**



Application for Teaching Position Form

Position applied for _____

1. APPLICANT'S PERSONAL DETAILS			
Name:			
Correspondence Address:		Mobile Phone Number:	
_____ _____ _____		E-mail Address:	

2 ARE YOU REGISTERED WITH THE TEACHING COUNCIL?	
yes no	
If yes, Teaching Council Registration No.	
Teaching Council Registration Subjects:	

3. DETAILS OF THIRD LEVEL ACADEMIC QUALIFICATIONS				
Qualification	Grade	Awarding University, College or Institute	Length of Course	Date of Award

4. ADDITIONAL QUALIFICATIONS		
College(s)	Qualifications and Year	Modules Studied

5 Other Relevant Courses		
Date(s)	Name and address of the Organisation	Summary of the Duties Performed

6. Teaching Experience (most recent first)

Date(s) of Service in the School	School Name	Address

7. SUBJECTS AND LEVELS TAUGHT

Subject Details (Please specify subjects taught during last 3 years only – tick as appropriate and indicate length of time)	LC H	LC O	JC	TY	LCA	JSCP	SEN	Team Teaching
Subject 1:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>								
Subject 2:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>								
Subject 3:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Indicate number of years/ months</i>								

**8. IF NEWLY QUALIFIED, PLEASE INSERT TEACHING PRACTICE GRADES
(most recent first)**

Name and Address of School	Dates	Subject Taught	Levels Taught	Grade

9. OTHER RELEVANT EXPERIENCE(most recent first)

Dates	Name & Address of Employer	Position Held	Summary of Main Duties

10. EXTRACURRIULCAR ACTIVITIES YOU ARE PREPARED TO PROMOTE

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11. Supporting statement

In not more than 250 words please give details of any other relevant information (not mentioned already) in support of your application.

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12. Referees: Please provide names of two recent referees

<i>Referee 1</i>		<i>Referee 2</i>	
<i>Professional Name</i>		<i>Professional Name</i>	
<i>Address</i>		<i>Address</i>	
<i>Work Tel. No.</i>		<i>Work Tel. No.</i>	
<i>Home Tel. No.</i>		<i>Home Tel. No.</i>	
<i>Mobile No.</i>		<i>Mobile No.</i>	
<i>Relationship to you</i>		<i>Relationship to you</i>	

13. VETTING DECLARATION

If this section is not completed, your application will not be considered for processing.

13.1 Have you been investigated by the Gardai, HSE, or your employer in relation to substantiated complaints made concerning your treatment of children?

Yes No Place an X in the relevant box

13.2 Were you the subject of any allegation of criminal conduct or wrongdoing towards a minor?

Yes No Place an X in the relevant box

13.3 Are you aware of any material circumstance in respect of your own conduct which touched/touches on the welfare of a minor?

Yes No Place an X in the relevant box

Please note that it is a fundamental term of your employment that you make appropriate full disclosure in respect of the questions outlined above. You should also note that if the school is satisfied, in the future, that you have made an incomplete or inaccurate disclosure, you may face disciplinary action, up to and including dismissal.

The school undertakes that all responses furnished by you in respect of the above questions will be treated as confidential, subject to any reporting obligations which may be imposed on the school, pursuant to "Children First" published by the Department of Children and Youth Affairs, the Child Protection Procedures for Primary and Post-Primary Schools published by the Department of Education and Skills or pursuant to any legal obligation imposed on the school to facilitate the effective investigation of crime.

In the event of your being recommended for appointment to this position the Board of Management is obliged to comply with the terms of current DES Circular letters. The Board of Management's policy is that all newly appointed teachers and support staff will be vetted and that the outcome of the vetting will be considered in the light of the school's vetting policy. This applies in respect of appointments to teaching posts where the person is not currently an employee of the school and applies irrespective of whether the individual has been previously vetted or not.

Declaration

I hereby declare that all information furnished on this application form is true and correct.

Signature: _____ **Date:** _____

