

ADVERT ID 79669 *

Secretary / Administrator

Coláiste an Spioraid Naoimh

FAO: The Principal Address: Coláiste an Spioraid Naoimh, Bishopstown,
<https://www.csn Cork.ie>

MAIN DETAILS

Status:	Deactivated
Level:	Post Primary
Date Posted:	Tue Jan 17 2017 16:27:00
Application Closing Date:	Fri Jan 27 2017
Commencement Date:	Mon Feb 7 2107
Status of Post:	Part-Time
Number of Vacancies:	1
Number of hours per week:	15

SCHOOL DETAILS

School Type:	Voluntary Secondary School
Trustees:	PBST
School Structure:	Boys

POST DETAILS

Additional Information: Part-time secretary required in Coláiste an Spioraid Naoimh, Bishopstown, Cork, from February 6th 2017 until June 30th 2017. The successful candidate must be available to work on Thursday and Friday of each week (8.30am-5.00pm). Some training will be given on Wednesdays for a limited period. Applications, including CV and the names of two referees, should be submitted to the school (csnweb@iol.ie) by January 27th 2017.

APPLICATION REQUIREMENTS

- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number: 62580U
Apply To: FAO: The Principal
Address: Coláiste an Spioraid Naoimh,
Bishopstown,
County: Cork
Email Address: csnweb@iol.ie
Phone:
Website: <https://www.csncork.ie>

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